

Ph.No.:

ENGINEERS EDUCATIONAL ACADEMY

Regd No: 2074/95
H.No. 46-57, K.D.R. Nagar
WANAPARTHY – 509 103 Mahabubnagar dist.

DOCUMENT No. II

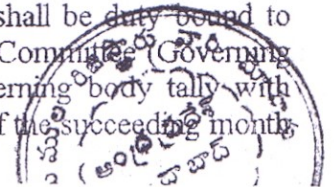
RULES AND REGULATIONS OF THE SOCIETY

(Amendments)

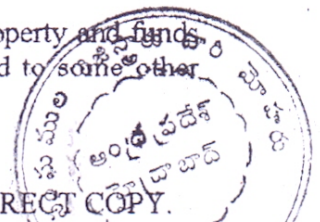
1. Name of the Society : ENGINEERS EDUCATIONAL ACADEMY
WANAPARTHY.
2. Location of the Office : H.No. 46-57, K.D.R. Natgar, Wanaparthly,
Mahabubnagar Dist. A.P. Pin: 509103.
3. I) Membership : Those who are interested in the aims of the academy can
become the aims of the academy can become the members.
But the membership/new membership will be taken every
3 years only.
- ii) Category of Members : General
- iii) Admission fee and the Annual Subscription or monthly, subscription; Admission Fee Rs.25/- Monthly
Fee Rs.10/-

4. GENERAL BODY:

- i) To pass the budget for the ensuing year and approve the expenditure statement of
previous year.
- ii) To approve the report of the activities of the society
- iii) To elect the Executive Committee etc., for every 3 years.
- iv) To appoint auditor.
6. I) Exact number of the Executive Body 5 members i.e, president, Vice-president, General-
Secretary cum Correspondent, Joint Secretary and Treasurer and the remaining persons all are
executive committee members.
- ii) The members of the Executive Committee (Government Body) shall be duty bound to
attest the signatures of all the members newly elected Executive Committee (Governing
Body) and to see that the said signatures of the out-going governing body tally with
annual list as filled with the Register of societies before 15 days of the succeeding month
of the month in which elections were held.



1. PRESIDENT : He/she presides over all the meeting of the both general body and executive committee. He/she can cast his both in the position. He/she can supervise all the branches of the society.
2. VICE-PRESIDENT : He/She shall assist the president in discharging his/her functions. In absence of the president he/she will perform the duty of the president as entrusted to him/her.
3. GENERAL SECRETARY
CORRESPONDENT : He is the chief Executive Officer in the Society and custodian to all records relating to the society and correspondent on behalf of the society he has to take on records of all minutes of society to convene both bodies of the society. He will be responsible for all accounts. He guides the Treasurer in preparing the budget and expenditure statement to put before the general body of its approval. He will be responsible for all official works etc.
4. JOINT-SECRETARY : He has to work as entrusted by the Executive Committee. He has to assist the secretary in discharging his duties. In the absence of the Secretary he can perform the duties of the secretary.
5. TREASURER : He is the responsible person of all the financial transaction relating to the society. He has maintain accounts and withdrawal of bank amount. He has to prepare the budget with expenditure statement with the guidance of the secretary.
6. OFFICE BEARERS : They are the responsible persons to do the activities of the society which the executive committee entrusted to them.
7. QUORUM : Half of the total member for General Body meeting and ½ and for executive body meeting.
8. FUND : The funds shall be spent only to the public interested activities no portion there of shall paid or transferred to any member of the society.
9. LOANS, DONATIONS : The Academy is having rights to borrow loans from the nationalised banks, finance corporations and accepted donations from any agency. All the members are responsible for the above loans and donations.
10. BANK TRANSACTIONS : The Vice-President and Treasurer responsible for all bank transactions.
11. AMENDMENTS : No amendments or alteration shall be made in purpose of the Association unless it is voted by 2/3rd of its members of society at a second special meeting.
12. WINDING UP : In case the society has to be woundup the property and funds of the society that shall be transferred or paid to some other institutions with similar aims and objects.



CERTIFIED TO BE A CORRECT COPY.

no corrections - NIL